



**TAL
TECH**

EXCHANG STUDIES & INTERNSHIP ABROAD

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Tallinn University of Technology

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STUDIES ABROAD (1)

- **Student Exchange Programs**
Erasmus+, Erasmus WorldWide, NORDTEK
- **Bilateral Agreements**
Studies outside of EU, national scholarships, own finances
- **Free mover**

STUDIES ABROAD (2)

- Course work and/or thesis writing
- Courses has to be corresponding to TalTech ones - consult with **Programme Director**
- **15 ECTS per semester** is required
- Minimum period **3 months, max 12** (1-2 semesters)
- Study fees waived at both universities
- APEL fees lower than regular tuition fees

WHO CAN APPLY AND WHEN?

- **Bachelor's** students can apply starting from their second semester, **Master's** students from first semester
- Sufficient language level – **minimum B2**
- Have paid all necessary tuition fees to TalTech
- Provide approval from your supervisor in TalTech if planning to write your thesis abroad.

Application rounds:

- **February** – main applications round (for Autumn or full Academic year)
- **September** – additional application round (for Spring semester)

ADDITIONAL REQUIREMENTS

ESTONIAN MARITIME ACADEMY*

- Grade point average at least 3.0

SCHOOL OF BUSINESS AND GOVERNANCE*

- Grade point average at least 3.0

SCHOOL OF INFORMATION TECHNOLOGIES*

- Grade point average at least 3.0
- Programme Directors approval needed by the time of the interview

* Applying is allowed for the first year Master study students (in September) if the student is **placed in the admissions ranking among the first third.**

SCHOOL OF ENGINEERING and **SCHOOL OF SCIENCE** do not have additional requirements.

APPLY IN OIS

Documents → Apply for an Exchange Programme

Attachments to the applications:

- **3 host university preferences**
- **Language Certificate**
- **CV**
- **Motivation Letter** (ca 300 words)

NB! Additional contact person – family member!

Application deadline: **21st of September** included

ERASMUS+ SCHOLARSHIP (1)

GROUP 1 and 2 (countries with high and medium living costs)

- Belgium, Cyprus, Denmark, Finland, France, Germany, Greece, Iceland, Ireland, Italy, Liechtenstein, Luxembourg, Malta, Netherlands, Norway, Portugal, Spain Sweden, UK: **520 EUR per 30 days**

GROUP 3 (countries with lower living costs)

- Bulgaria, Croatia, Czech Republic, Hungary, Latvia, Lithuania, Poland, Romania, Slovakia, Slovenia, Macedonia, Turkey: **470 EUR per 30 days**

There is an additional co-financing grant on behalf of the Estonian Government, **250 EUR per semester** for exchange studies.

Please note: **double financing is not allowed**. If you receive another grant from the European Commission or the Estonian Government, you will participate in Erasmus programme without a scholarship.

ERASMUS+ SCHOLARSHIP (2)

ADDITIONAL FUNDING AND NEED-BASED STUDY ALLOWANCE

Erasmus+ grant for students with disadvantaged background

Students who have qualified for the need-based study allowance or special need-based allowance for the semester (or for the semester before) the exchange studies are entitled to additional scholarship of 200 euro top-up in a month.

Student has to submit the Letter of Confirmation proving the allocation of the allowance to the Mobility Centre on the following dates to mobility@taltech.ee:

- Exchange studies for autumn or full academic year - **15th of July**
- Exchange studies for spring semester - **15th of November**

Need based allowance certificate is available from the Estonian state portal (file name: OTSUS). Special need based allowance certificate you can get from the Dean's Office.

Arrangements for students with physical, mental or health-related conditions

Additional funding is available for participants with physical, mental or health-related conditions via the Erasmus+ special needs support. This additional support grant is a contribution based on real costs.

TALTECH SCHOLARSHIP

It is now possible for students to apply for a TalTech Scholarship when going to study abroad with our bilateral agreements

This application round we will be giving out **5x1000 EUR**

Once you have applied for studies abroad in OIS*, please send us your **Motivation Letter** (2500 characters, without spaces) to mobility@taltech.ee by 21st of September 2020

*NB! Make sure to mention applying for this scholarship in your OIS application as well!

ERASMUS+ WORLDWIDE

Project based opportunities by TalTech Schools/Faculties

Possibilities in the following countries: **Armenia, Azerbaijan, Fiji, Georgia, Russia, Serbia, Thailand**

Scholarship: subsistence allowance EUR 700 for every 30 days + one time travel support

More information: www.taltech.ee/en/erasmus-worldwide

FIRST STEPS

1. Start here: www.taltech.ee/en/studyabroad
2. Find your School's Erasmus+ partner institutions to see the list of universities you can choose from, note the **additional information marked in brackets** after the name of each university
3. Check the foreign university's webpage and the list of courses offered in English. Select three preferred universities, write a short **letter of motivation** (ca 300 words), prepare your **CV** and get your **language certificate** (scanned copy).
4. Once you have all this information ready, please log in to **OIS**, fill in the „**Apply for an Exchange Programme**“ under **Documents**, upload the required documents (your CV and a scanned copy of your language certificate) and submit the application.
5. **Nomination** from TalTech, host university sends additional information

NON-EU CITIZENS: RESIDENCE PERMIT, VISA REQUIREMENTS

Non-EU students going to EU universities: Visa may be required. Please check with the receiving university or the closest consulate of the chosen country: <http://www.vm.ee/?q=en/taxonomy/term/170>

NB! The student must have a valid Estonian TRP during their mobility abroad

EU CITIZENS GOING TO EU UNIVERSITIES

If your stay in another EU country is longer than 3 months, you will be required to apply for a residence document confirming your right to live there.

Please note: in some countries you may have to **report your presence upon arrival**

ERASMUS+ INTERNSHIP

- Student has to find a placement by themselves
- Length of the internship: **2 to 6 months**
- You **must get ECTS** in TalTech for your internship
- Scholarship: **670-720 EUR** per 30 days

Send the following documents **1 month before the internship** to apply for the scholarship:

- Letter of Acceptance
- Application form
- Proof of Insurance

JOINT PROGRAMMES

- **TalTech** is the leading side in the following programmes: Cybersecurity (IVCM), Materials and Process for Sustainable Energetics (KAYM), Design and Technology Futures (MADM)
- **Tartu** is the leading side of Software Engineering (IVSM)

NB! We recommend to apply for any exchange possibilities through the leading side. In case you wish to apply from the other side, please do let us know as early as possible.

WHO TO CONTACT?

Dean's Office – TalTech deadlines, study loads ect
Programme Director - courses

Mobility Centre:

Kerli Roosimaa - kerli.roosimaa@taltech.ee

Office: U02-201

Education USA – www.taltech.ee/eac

- Epp Kirss - epp.kirss@taltech.ee
- Eha Teder - eha.teder@taltech.ee

Office: Raja 15, room 116

Studies and/or internship abroad:

www.taltech.ee/en/studyabroad

Different scholarship opportunities (Kristjan Jaak ect):
<http://haridus.archimedes.ee/en/valdkond/scholarships>

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